



EDMUND G. BROWN JR.  
GOVERNOR



MATTHEW RODRIGUEZ  
SECRETARY FOR  
ENVIRONMENTAL PROTECTION

**State Water Resources Control Board**

November 3, 2017

*(Via email and Certified Mail)*  
**CERTIFIED MAIL**  
**NO. 7016 3010 0000 5907 1820**

Ms. Jenna Musgrave  
District Administrative Assistant  
Laytonville Unified School District  
P.O. Box 868  
Laytonville, California 95454  
[lusd@mcn.org](mailto:lusd@mcn.org)

**SUBJECT: NOTICE OF VIOLATION; UNDERGROUND STORAGE TANK SYSTEM  
LOCATED AT LAYTONVILLE UNIFIED SCHOOL DISTRICT,  
TRANSPORTATION FACILITY, 200 BRANSCOMB ROAD, LAYTONVILLE**

Dear Ms. Musgrave:

As part of an initiative by the State Water Resources Control Board (State Water Board) to ensure compliance at government-owned and/or operated underground storage tank (UST) facilities in California, the State Water Board staff inspected the UST at your facility on October 18, 2017, pursuant to authority under Health and Safety Code (H&SC), chapter 6.7, section 25289.

The State Water Board has identified the following violations pursuant to H&SC, chapter 6.7, and California Code of Regulations (CCR), title 23, chapter 16:

No.	Violation	Tank	Start Date	Stop Date	Regulation
1	<b>Failure to Maintain Monitoring or Testing Records Onsite</b> – The annual monitoring certification form for 2017 was not onsite at the time of inspection.	Diesel	October 18, 2017	Ongoing	H&SC 25293; 23 CCR 2712(b)
2	<b>Failure to Maintain Plot Plan/Site Map</b> – An approved plot plan/site map indicating the location of the product piping, tanks, and auxiliary equipment with respect to buildings or other landmarks, such as the street, was not available in CERS or onsite at the time of the inspection.	Diesel	October 18, 2017	Ongoing	H&SC 25286(a); 23 CCR 2711(a)(8)

Office of Enforcement | 801 K Street, Suite 2300 | Sacramento, CA 95814 | 916.341.5272

FELICIA MARCUS, CHAIR | EILEEN SOBECK, EXECUTIVE DIRECTOR

1001 I Street, Sacramento, CA 95814 | Mailing Address: P.O. Box 100, Sacramento, CA 95812-0100 | [www.waterboards.ca.gov](http://www.waterboards.ca.gov)



No.	Violation	Tank	Start Date	Stop Date	Regulation
3	<b>Failure to Provide Designated Operator (DO) Training</b> – A current list of employees trained by the DO was not present at the time of inspection. Employees must receive annual training by the DO.	Diesel	October 18, 2017	Ongoing	23 CCR 2715(f)
4	<b>Failure to Maintain Financial Responsibility</b> – A completed Certificate of Financial Responsibility was not available in CERS or onsite at the time of inspection.	Diesel	October 18, 2017	Ongoing	H&SC 25292.2; 23 CCR 2711(a)(11)
5	<b>Failure to Maintain Monitoring Plan</b> – In CERS, the monitoring plan lists “no” for safe suction when it should list “yes”.	Diesel	October 18, 2017	Ongoing	H&SC 25286(a); 23 CCR 2632(d)(1)

**You are directed to correct the ongoing violations and submit compliance documentation to the State Water Board and Mendocino County Environmental Health within sixty (60) days from the date of this letter. Have your DO make specific notations in the next monthly DO report indicating the ongoing violations have been corrected. The monthly DO report and any associated photos must be submitted as proof of compliance.**

Please send all compliance documentation to the following:

**State Water Board**

Mr. Douglas McDevitt  
UST Enforcement Unit  
Office of Enforcement  
State Water Resources Control Board  
801 K Street, Suite 2300  
Sacramento, California 95814  
[douglas.mcdevitt@waterboards.ca.gov](mailto:douglas.mcdevitt@waterboards.ca.gov)

**Local CUPA**

Mr. Trey Strickland  
Environmental Health Manager  
Mendocino County Environmental Health  
860 North Bush Street  
Ukiah, California 95482  
[stricklt@co.mendocino.ca.us](mailto:stricklt@co.mendocino.ca.us)

Pursuant to Health and Safety Code, chapter 6.7, section 25299, the owner and operator of the tank(s) are liable for a penalty of \$500 to \$5,000 per tank, per day of violation. These penalties will continue to accrue until the violations have been corrected.

If you have any questions, please contact me at (916) 341-5551, or by email at [amantha.henkel@waterboards.ca.gov](mailto:amantha.henkel@waterboards.ca.gov).

Sincerely,

Amantha Henkel  
Senior Environmental Scientist  
UST Enforcement Unit  
**Office of Enforcement**

cc: See next page.

cc: *(via email only)*

Mr. Trey Strickland  
Environmental Health Manager  
Mendocino County Environmental Health  
[stricklt@co.mendocino.ca.us](mailto:stricklt@co.mendocino.ca.us)

Mr. Gary Leonard  
Environmental Health Inspector  
Mendocino County Environmental Health  
[leonardg@co.mendocino.ca.us](mailto:leonardg@co.mendocino.ca.us)

Ms. Joan Potter  
Superintendent  
Laytonville Unified School District  
[lusd@mcn.org](mailto:lusd@mcn.org)